

**NEW YORK STATE DEPARTMENT OF HEALTH  
Center for Community Health  
Division of Family Health  
Bureau of Women, Infant and Adolescent Health**

**A Request for Applications for  
Sexual Risk Avoidance Education**

**RFA # 18080 Grants Gateway # DOH01-SRAE01-2019**

**Questions and Responses  
November 14, 2018**

**ADDENDUMS**

1. **Question:** I'm writing from Lyons and reviewing the SRAE grant opportunity. If I am looking at it correctly, it looks like on attachment 5 there are no "high risk" zip codes within Wayne County; I wanted to make sure that a page wasn't missing and it is true that Wayne County has no zip codes eligible for funding. I see all of our neighbors-- Seneca, Yates and Ontario-- and so I was curious.

**Response:** Several "high risk" zip codes were inadvertently omitted from the original application. An addendum that contains these additional "high risk" zip codes has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (**RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019**) on Grants Gateway. Please refer to Addendum 1.

2. **Question:** Attachment 5 ASHNI Index: Are there no ASHNI scores for Fulton County?

**Response:** Several "high risk" zip codes were inadvertently omitted from the original application. An addendum has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (**RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019**) on Grants Gateway. Please refer to Addendum 2.

3. **Question:** On p. 8, under A. Performance Management, the RFA refers to four performance standards, but only three are listed. Please identify the fourth.

**Response:** An addendum has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (**RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019**) on Grants Gateway to clarify that there are in fact three performance standards rather than four as stated in the RFA. Please refer to Addendum 2.

4. **Question:** Is there a sentence or paragraph missing on Page 7 of the RFA under the heading "Project Narrative/Work Plan Outcomes?" Following the last sentence of the fourth paragraph on Page 7, there is a fragment that reads "Service providers." Is there something that should accompany that fragment?

**Question:** Project Narrative/Work Plan Outcomes, Page 7 text is missing. "Service provided should be sustained efforts rather than one-time or sporadic contacts. Service providers...?"

**Response:** An addendum has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019) on Grants Gateway that states the words “Service providers” at the end of the fourth paragraph on page 7 should be deleted. Please refer to Addendum 2.

5. **Question:** The Description of Project Narrative section on Page 23 references Questions 406 to 419. The Program Specific Questions form ends with Question 413. Where are Questions 414 through 419?

**Question:** In section V: Completing the Application, within sub-section 4: Description of Project Narrative with Proposed Activities - there is reference made to answering 401-419 but only 401-413 are presented in the document. Is this a mistake or are there parts missing (such as 414-419)?

**Question:** page 25 #4 Description of Project Narrative with Proposed Activities states “Specific responses on each component should be addressed in the responses to 406-419”. These same guidelines are repeated in the Grants Gateway. There are no questions numbered 414-419 (the final section 4 question is 413). Instead, do these guidelines apply to questions 406-413?

**Response:** An addendum has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019) on Grants Gateway to clarify that the specific responses on each component should be addressed in the responses to 406 – 413, not to 419. Please refer to Addendum 2

6. **Question:** Question #402 refers to the “resources identified in Section V.5, Community Resources and Needs Assessment.” I cannot find a Section V.5. Is this referring to the previous section in the Program-Specific Questions, Section V.A.3, Community Resources Assessment on pp. 22-23 of the Request for Applications?

**Response:** An addendum has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019) on Grants Gateway that states that the correct reference is Section V.A.3 rather than V.5. Please refer to addendum 2.

7. **Question:** The RFA states that Letters of Commitment should be uploaded in the Pre-Submission Uploads section of Grants Gateway, but there is no space in the Pre-Submission uploads identified for these letters. Please advise on where these should be uploaded. Is there a limit to the number of letters or page limit for these letters?

**Question:** Page 6, Section B: Preferred Eligibility Requirements of the SRAE RFA. The RFA states that all letters of commitment should be uploaded to the Pre-submission Uploads section of Grants Gateway; however, there is no place to upload the letters on this page. Where should the letters of commitment be uploaded? Would the Grantee Document folder be the appropriate place?

**Response:** An addendum has been posted to the Sexual Risk Avoidance Education (SRAE) RFA (RFA # 18080 / Grants Gateway # DOH01-SRAE01-2019) on Grants Gateway to clarify that the uploaded documents should be combined with Attachment 1: . Please refer to Addendum 2

## GRANTS GATEWAY/ADMINISTRATIVE

8. **Question:** Does a not-for profit need to be pre-qualified on the due date of this RFA to be eligible to apply for this procurement?

**Response:** Yes, not-for-profits must be prequalified on November 30, 2018, the due date for this procurement. Applications from not-for-profits that are not prequalified on the due date will not be reviewed.

9. **Question:** What documents does a not-for-profit need to maintain in their document vault to remain prequalified?

**Response:** In order to be prequalified, an applicant must have a current IRS 990, the Financial Statement and the Charities Bureau filing in the vault. If any of these three documents are not included or have expired, the not-for-profit's prequalification status expires as well, and the applicant will NOT be eligible for funding from this procurement if the agency is not prequalified on November 30, 2018.

10. **Question:** What happens if we miss the 4:00 PM deadline on November 30, 2018?

**Response:** No applications will be accepted after 4:00 PM on November 30, 2018. All applications are time stamped when submitted in Grants Gateway. As stated in Section IV.E. How to File an Application, "prospective grantees are strongly encouraged to submit their application at least 48 hours prior to the due date and time" to avoid submission issues.

11. **Question:** How will I know if my application has been successfully submitted?

**Response:** The Grants Gateway will always notify applicants of successful submission. If a prospective grantee does not get a successful submission message assigning their application a unique ID number, it has not successfully submitted an application.

12. **Question:** How can I be sure that all my documents uploaded correctly?

**Response:** Applicants should double check all uploaded documents prior to final submission. All required documents must upload correctly and completely in order to be considered for scoring. Incomplete applications will have points deducted.

13. **Question:** Page 24 of the RFA discusses the Work Plan. With regards to the Work Plan portion of the Grants Gateway template, are we required to complete the Project Summary, Organizational Capacity, and Project Details sections?

**Response:** The applicant should copy and paste/insert the Project Summary as listed in Attachment 9 to the Project Summary in Grants Gateway and insert N/A in the Organizational Capacity section. The Project Details which include the Objectives, Tasks and Performance

Measures in the Workplan Properties Section have been entered for applicants and cannot be changed.

- 14. Question:** Was the applicant phone conference held today recorded? If so, would you kindly point me to the recording and/or slides?

**Response:** The Bidder's conference held on 10/16/2018 was not recorded. Slides for the conference are not available.

- 15. Question:** RFA section II Who May Apply, A. Minimum Eligibility Requirements (page 5). 'Applicants may propose to serve youth in one or two New York State counties.' Just wondering – may an applicant submit 2 separate applications that include 2 counties in each application for a total of 4 counties?

**Response:** Applicants are permitted to submit multiple applications.

- 16. Question:** We recently received 2 years of funding through SRAE that we applied for in July through grants.gov. We partnered with another organization and that organization is the actual contract holder. We are, in essence, a subcontractor for that grant. Our question is, are we eligible to apply for this grant even though we are receiving funding as a subcontractor from the DHHS SRAE grant?

**Response:** Receiving the Department of Health and Human Services Sexual Risk Avoidance Education (SRAE) grant would not preclude you from applying for this procurement as long as you meet the minimum eligibility requirements listed in Section II. Who May Apply, A. Minimum Eligibility Requirements of this RFA.

- 17. Question:** Regarding the components of the application package, does the RFA include a checklist? Do the items under Section VI on Page 27 represent the elements of the RFP checklist? Will the addendum include an RFA checklist?

**Response:** Page 27 VI. Attachments contains a list of the attachments included for this RFA. There is no separate checklist.

- 18. Question:** There are a few of us that would be interested in applying but probably will not be able to get all the community partners lined up in time for a November 30 submission. Will this be offered again next year? Or will there be something similar?

**Response:** This procurement is for a five-year term from July 1, 2019 – June 30, 2024. Applications received after November 30<sup>th</sup> at 4:00 PM EST for this initiative will not be reviewed. The Department cannot speculate on future funding opportunities. Organizations and individuals that are interested in future funding opportunities can submit agency contact information to the mailing list maintained for future procurements. Please respond to [SRAERFA@health.ny.gov](mailto:SRAERFA@health.ny.gov) if you would like to be added to the mailing list. In addition, be sure to register in Grants Gateway for notification of future funding opportunities.

- 19. Question:** I am writing to confirm that an organization may not submit more than one application in response to the Sexual Risk Avoidance Education RFA? I know Grants Gateway appears unable to accommodate this, but I wanted to double check because we have multiple

independent sub-organizations that share a Tax ID and Grants Gateway account that are interested in applying. The proposed counties to be served are not contiguous (Queens and Onondaga), nor does each site want to implement identical programming, so a joint proposal likely would not make sense. Please advise.

**Response:** The Grants Gateway can now accept multiple applications from one organization.

**20. Question:** Workplan period in GG: Should we list Year 1 =7/1/19-6/30/20, or to 6/30/24?

**Response:** The work plan is established for the entire 5 year period so applicants should enter 7/1/19 - to 6/30/24.

## PROGRAMMATIC

**21. Question:** On page nine of the RFA it states, "The partnering agencies should share a commitment for optimal health outcomes which do not normalize teen sex." Does this requirement include the applicant organization?

**Response:** Yes. This reflects language from the federal guidance for the Sexual Risk Avoidance Education (SRAE) initiative that specifies that SRAE funded agencies should share a commitment for optimal health outcomes which do not normalize teen sex.

**22. Question:** In regards to the application for the above mentioned grant in section V, component 3, paragraph #6: "Budget and Staffing"; would the program manager need to be a paid staff member or could it be a volunteer?

**Response:** The program manager could either be a paid staff member or a volunteer as long as the individual can fulfill all requirements in the RFA including being accessible to the New York State Department of Health (NYSDOH) full-time (including by e-mail) and attending SRAE provider meetings with other appropriate staff.

**23. Question:** Is it necessary to include in the application a plan for succession or transition should there be turnover/promotions?

**Response:** Including a plan for succession or transition due to staff turnover/promotions is not a requirement of the RFA.

**24. Question:** What expectations do you have as to the number of children that will be served annually in the Sexual Risk Avoidance Education Program?

**Response:** There is no minimum number of participants, youth, parents, guardians, and other caregivers of youth that should be served annually and for the total project period. However, the scope of the proposed services and the number of participants need to be commensurate with the proposed scope of work and requested funding.

**25. Question:** For parents participating in the Component 3 intervention, as described on p. 10 of the RFA, how many hours of parenting education do you expect them to receive?

**Response:** For Component 3, there is no time requirement for parents to be engaged in Component 3 activities, however, the scope of the proposed services and number of participants need to be commensurate with the proposed scope of work and requested funding. Programming and topics discussed during these activities should meet the requirements of the component.

- 26. Question:** Staff would like to conduct a Component 2 activity back-to-back with each Component 1 session. The Component 2 activity would be reflective of and support the Component 1 lesson. Is this approach acceptable?

**Response:** Yes.

- 27. Question:** On p. 9, under Component 1, 3rd bullet, the RFA refers applicants to health education training provided by the ACT CCA. Their website is focused on agencies implementing the CAPP and PREP evidence-based interventions, which are for older teens. What specific ACT strategies, approaches, and interventions are relevant to the SRAE program and target population?

**Response:** The NYSDOH and NYSDOH-funded ACT for Youth Center for Community Action (CCA) will work with SRAE award recipients for the provision of health education training, youth development training, technical assistance as well as develop and conduct an evaluation of project activities and of the overall initiative that are relevant to the SRAE program and target population.

- 28. Question:** Attachment 2 contains SRAE-Compliant Evidence-Based Programs with an adolescent target audience. To fulfill required component 3, can applicants identify and justify their selection of any curriculum to provide education for parents, caregivers, and other adults in the community?

**Response:** The design and structure of your program should be clearly described in your application and must meet the requirements of Component 3 as described in the RFA. NYSDOH will be informed of all materials proposed for use in the project for purposes of reviewing them for medical accuracy. Programming and materials to be used by the proposed project will not contradict the federal guidelines for religious programs. (See Attachment 4).

- 29. Question:** The overall opportunity is targeted at youth 10-13. Can the funds be used, while intended for this range, by an agency who is already established in the community serving a broader age range? i.e. – if the primary objective of the award recipient is to serve / seek youth 10-13, but during outreach the advocate encounters a 16 year old youth who is being trafficked, can we serve that youth?

**Response:** No, not using these SRAE funds. While the federal funding for this initiative allows youth to be served between the ages 10-19, the New York State Plan for SRAE funds prioritizes youth ages 10-13. The NYSDOH expects funded programs to adhere to these age ranges, however, unique circumstances will be considered by the NYSDOH on a case-by-case basis. Agencies should have mechanisms in place to refer youth outside the age range and scope of the SRAE initiative for identified services.

**Response:** While the federal funding for this initiative allows youth to be served between the ages 10-19, the New York State Plan for SRAE funds prioritized youth ages 10-13. The NYSDOH expects funded programs to adhere to these age ranges, however, unique circumstances will be considered by the NYSDOH on a case-by-case basis. Agencies should have mechanisms in place to refer youth outside the age range and scope of the SRAE initiative for identified services, which the applicant agency should describe in their application submission under Section V. A. 1.104 of the RFA.

**30. Question:** In section III: Project Narrative/Work Plan Outcomes, in paragraph 4 the first sentence states: Services funded under this RFA should be provided during those times when children are not engaged in school, including after school hours on weekdays, school vacation breaks, weekend hours and the summer vacation period. The use of the word including made me question when would or could program services be offered to the pre-adolescent participants?

**Response:** Services funded under the RFA should be provided outside the normal school day/school year. Applicants should ensure that services are provided throughout the contract year.

**31. Question:** It seems that the curricula choices for the SRA grant program do not include Reducing the Risk, the required curriculum for NYC public schools. Is that correct?

**Response:** Yes. Applicants must select programs included in Attachment 2, as part of this comprehensive initiative. "Reducing the Risk" is not included on this list.

**32. Question:** Can an existing staff member expand their duties and serve as the SRAE Project Director/Coordinator, or must a new position be created?

**Response:** An existing staff member may only serve as the SRAE Project Director/Coordinator, as long as the individual can fulfill the requirements in the RFA including being accessible to NYSDOH full-time (including by e-mail) and is able to attend SRAE provider meetings with other appropriate staff. A time and effort reporting system should be in place that sufficiently provides reasonable assurance that charges to the grant are accurate, allowable and properly allocated

**33. Question:** Can the SRAE Project Director/Coordinator be either a teacher or an administrator?

**Response:** An existing staff member may only serve as the SRAE Project Director/Coordinator, as long as the individual can fulfill the requirements in the RFA including being accessible to NYSDOH full-time (including by e-mail) and is able to attend SRAE provider meetings with other appropriate staff. A time and effort reporting system should be in place that sufficiently provides reasonable assurance that charges to the grant are accurate, allowable and properly allocated

**34. Question:** Must the SRAE Project Director/Coordinator work on the SRAE project full-time, or may the SRAE responsibilities be only part of their workload?

**Question:** The overall opportunity is targeted at youth 10-13. – can the award be used to fund 50% of a staff salary so he/she could provide services to youth of varying age ranges that might be encountered?

**Response:** The Project Director does not need to be employed as 100% FTE for this project. As stated on page 6 of the RFA, “A designated individual employed within the organization will be responsible for SRAE administration, operation and oversight. This individual will be accessible to NYSDOH full-time (including by e-mail) and attend SRAE provider meetings with other appropriate staff.”

**35. Question:** The Evidence Based Curriculum we are considering requires a project manager. Can this position be the same as the RFA’s requirement of a Project Director/Coordinator on page 24?

**Response:** Yes.

**36. Question:** Page 8 Project AIM EBP reads (Note: evaluated only with African American 7th grade students.) Is this note intended simply as an FYI or is it being suggested that it only be used for this grant with this population based on the evaluation findings?

**Response:** Project AIM was evaluated with African American youth in Birmingham, Alabama. According to the Office of Adolescent Health Evidence-Based Program (EBP) list, it can be used with all racial/ethnic groups. Comprehensive Adolescent Pregnancy Prevention (CAPP) and Personal Responsibility Education Program (PREP) projects have used the program with different groups in NYS.

**37. Question:** For Component 1, we plan to provide evidence-based sexual risk avoidance education. The RFA Attachment 2 includes 3 evidence-based programs. Can we use other appropriate evidence-based programming not listed on the attachment?

**Response:** No. Applicants *must* choose one of the approved evidence-based curricula identified in Attachment 2

**38. Question:** We are interested in expanding and enhancing our existing prevention program. Is this considered one proposal if the expansion and enhancement are taking place in the same county?

**Response:** Yes. SRAE funding may be used to expand existing activities or create new activities pursuant to the RFA, as long as they are not used to supplant funds for currently existing staff activities. Allocation of personnel costs to grant funds must be proportionate across revenue streams.

**39. Question:** How many models may we use if we are applying to expand or enhance an existing prevention program?

**Question:** Do the models have to be the same if we want to enhance or expand an existing prevention program?



**Question:** Can more than one program from Attachment 2 be selected (for the purpose of serving two different age groups, or must applicants select and implement only one new program for one age bracket?

**Response:** Applicants may select more than one of the pre-approved evidence-based programs for implementation, included in Attachment 2. The applicant should describe the rationale for choosing multiple EBP's, including information on how the selection was made based on the findings of the priority population identified in the Community Resources and Needs Assessment.

**40. Question:** Are the three curricula from which we choose all abstinence-based? The Teen Outreach Program (TOP) curriculum does not list abstinence in the description.

**Response:** The three-approved evidence-based programs selected in Attachment 2 are all approved for the provision of sexual risk avoidance education and will be implemented in accordance to the federal guidelines for the program.

**41. Question:** How often is the NYS Adolescent Sexual Health Needs Index data calculated?

**Response:** The NYS Adolescent Sexual Health Needs Index (ASHNI) is updated on a periodic basis to remain current with the changing populations across the state and was most recently updated in 2015.

**42. Question:** Do we have to include summer programming in our grant?

**Response:** Yes. Applicants should incorporate SRAE programming year-round.

**43. Question:** Page 8 indicates that SRAE projects are expected to work with other service providers and individuals in their communities. Are support letters or linkage agreements required for the purposes of this RFA?

**Response:** Support letters and linkage agreements are not required for the purposes of the SRAE initiative, however, applicants will have to demonstrate the linkages and mechanisms they have in place to refer youth to other federal, state, county and local community service providers for physical, social, emotional, educational, and developmental services as necessary

## **BUDGET**

**44. Question:** The award range is \$175,000 – \$275,000 annually. If necessary – could we ask for a lesser amount?

**Response:** Yes, but applicants should request an award amount within the award range. Applications that fail to provide all response requirements or fail to follow the prescribed format may be removed from consideration or an overall lower score may result.

**45. Question:** During the conference call it was mentioned that there are two award amounts, \$175,000 and \$275,000—what would a recommended amount of youth to serve per year for those dollar amounts.

**Response:** Applicants may request funds within a range of \$175,000 to \$275,000. All costs must be related to the provision of SRAE and consistent with the scope of services, reasonable and cost effective for the priority population(s) selected by the applicant. Justification for each cost should be submitted in narrative form.

- 46. Question:** With anticipated funding ranging from \$175,000 to \$275,000 a year from July 1, 2019 through June 30, 2024, will the New York State Department of Health consider contract extensions of one to four years beyond the five-year contract period? (See Page 4 of the RFA.)

**Response:** The SRAE initiative is a five-year contract from July 1, 2019 through June 30, 2024, with annual budgets within the anticipated funding range of \$175,000 to \$275,000.

- 47. Question:** What budget costs should school districts include in the M/WBE goal calculation? NYSED usually instructs school districts to calculate the M/WBE goal based on the total discretionary non-personal service budget that excludes direct salaries, fringe benefits, and indirect costs. Is the calculation different for this grant?

**Response:** Under Article 15A which established employment and business participation goals for minorities and women, the DOH is responsible for assessing goals on all eligible state contracts. NFPs (not-for-profits) are the ONLY entities where MWBE Goal is applied to non-personal service (NPS) Portion of grant only. Every other type of entity (municipality, other gov't entity, for-profit) the MWBE Goal is applied to full contract value. Local governments typically have their own employees, so they may need to request a waiver for the personnel services portion of the contract.

- 48. Question:** How many awards will go to New York City-based organizations? Within New York City, how many awards will go to Bronx-based organizations? (See the first paragraph of Page 3 of the RFA.)

**Question:** Will preference be granted to organizations that serve two counties with high ASHNI scores versus organizations that serve one county that has a number of ZIP codes with high ASHNI scores? (See Page 5 of the RFA.)

**Response:** There will be no preference given for the county(ies) or geographic regions within the state that an applicant is applying to serve. All applications that meet the minimum requirements will be reviewed for funding and scored by a NYSDOH team of trained reviewers using a standardized review tool developed for this RFA. Applications will be ranked in accordance with their review score, and awards will be made to the highest scoring passing applicants within the limits of the total amount available to support the RFA.

- 49. Question:** Pages 24 and 25 of the RFA relate to the budget and staffing plan. If an institution does not have an approved federal indirect cost rate, can it allocate 10 percent of all expenses for administration?

**Response:** Please refer to the Electronic Code of Federal Regulations for definitions and cost principles associated with indirect costs. There are complex factors that must be considered when determining what is / is not allowable. [https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1#se2.1.200\\_1512](https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1#se2.1.200_1512)

**50. Question:** Is training in the use of a particular evidence-based model an allowable expense? (See Page 25 of the RFA.)

**Response:** No. The NYSDOH funded ACT for Youth CCA will provide training and technical assistance to funded SRAE projects for evidence-based curricula. See RFA page 9, Component 1, third bullet.

**51. Question:** With regards to the travel expenses to Albany, New York, should we budget for just travel and lodging or should we budget for travel, lodging, and training costs? If we do have to budget for the training costs, what amount per person should be budgeted?

**Response:** There may be training costs associated with the provider meeting Albany, NY meeting. Applicants will be given further information once awarded during the budget negotiations before implementation of SRAE.

**52. Question:** Will preference be given to institutions that can provide matching support?

**Question:** The previous Successfully Transitioning Youth to Adolescence required a 43% match from the provider. Does the SRAE initiative also have this matching requirement?

**Response:** Applicants are not required to provide matching funds but may include matching funds and/or in-kind funds to their project as a part of their sustainability plan.

**53. Question:** The budget instructions (see pages 47 to 52) has lines for matching funds. The instructions regarding matching funds says, "Always leave blank." If an institution has matching funds, what should it do regarding the budget portion of the Grants Gateway?

**Response:** Matching funds are not required for this program. If a grantee has matching and/or in-kind contributions these would be shown in the narrative section for each budget item.

**54. Question:** Are institutions responding to this RFA allowed to show other New York State Department of Health or US Department of Health & Human Services funding as matching support?

**Response:** Matching funds are not required for this program. If a grantee has in-kind contributions these would be shown in the narrative section for each budget item.

**Response:** No. While matching funds are not required for this program, if an applicant chooses to provide matching funds, the match may not be comprised of other state or federal grant funds. Applicants should complete the budget in accordance to the budget instructions included in Attachment 10 of the RFA.

**55. Question:** Pg. 24 #6 If we have staff currently providing services .50 FTE under a grant may we use the funds to increase their time to 100%FTE thereby increasing staff activities as long as the additional time is properly allocated to the new grant?

**Response:** Yes. Funds may be used to support existing or new staff as long as each position does not exceed 1.0 FTE and the position is used to support the deliverables in this grant. A

time and effort reporting system should be in place that sufficiently provides reasonable assurance that charges to the grant are accurate, allowable and properly allocated.

**56. Question:** Budget: Can a portion of personnel time be devoted to activities that build financial sustainability for the project, such as meeting with private foundations, donors or other external funders?

**Response:** Please refer to the Electronic Code of Federal Regulations for definitions and cost principles associated with fund raising / fund development activities. There are complex factors that must be considered when determining what is / is not allowable. [https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1#se2.1.200\\_1512](https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1#se2.1.200_1512)

**57. Question:** Budget: Can the budget include admission costs or ticket fees, etc. for youth development activities (cultural events, sports, performing arts)?

**Response:** Yes. Activities must be cost-effective as defined as the minimum amount of grant-funded resources being used to achieve desired work plan goals and objectives. All costs must be justified and approved by the NYSDOH and will be reviewed on a case-by-case basis. General recreational activities or one-time events without a clear rationale as part of a larger program strategy will not be supported.

**58. Question:** Can we include the cost of the curriculum in our budget for the grant?

**Response:** Yes, these costs are an allowable expense for the SRAE initiative.